

Nominations Committee

Purpose and Duties: Nominations, which shall create a slate of qualified candidates for elected offices. This slate can be made up of people who Nominations identifies or those who approach any member of the Board and Chairs in showing interest. Nominations shall coordinate the election process.

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### Nomination and Election Procedures

- Nominations for the SDCRID Board of Directors shall be submitted in writing at the September or December general meetings.
- Only SDCRID members in good standing shall submit nominations.
- Nominees for all positions except Community Representatives must be SDCRID and RID members by January 15<sup>th</sup> of the election year.
- Nominees' eligibility will be verified according to bylaw position requirements.
- Eligible nominees will be notified and asked if they will accept the nomination.
- Nominees must submit a bio & photo for the newsletter & email dissemination (Mailchimp) prior to the March newsletter deadline.
- Nominee names, bio and photos will be printed in the March issue of the SDCRID InTouch.
- The period for submitting nominations closes 30 days prior to the date of the election, however, write-in candidates are still allowed on the ballot at the time of the election.
- Elections will be held at the June general meeting, unless special elections are needed.
- Only SDCRID dual members in good standing shall be allowed to vote.
- Verification will be required in order to receive a ballot for elections.
- Nominations will contact Membership Chair and/or the RID website to verify dual membership approximately one week prior to elections.
- If Elections are electronic, only those members who are dual members will be sent ballots
- At the June General Meeting: Ballots shall be collected and counted by the Nominations Committee Chair, one member of the Nominations Committee, and one member of the general membership. Upon final count, election results shall be handed to the President to announce the results OR announced by the Nominations Chair as part of his/her report at the meeting.
- If elections are done electronically, a new procedure will be determined
- If a quorum is not reached, (see SDCRID Bylaws), the election process must be conducted via electronic or mail balloting.
- If a special election is necessary, Nominations Chair will follow same procedures (see Bylaws)
- Election results shall be submitted to the Publications Chair for the purpose of posting results in the next issue of the SDCRID InTouch.

- Any inquiries for Committee Chairs should be handled by the Nominations chair. The chair will follow similar procedures for the Board of Directors, in that s/he will ask for bio and photo, and verify dual membership.